

STATE OF MINNESOTA
Minnesota Department of Management and Budget
Questions for "Enterprise Learning Management – phase 2 (Infrastructure)" SOW
#3098

No	Questions
1.	<p>Is there an incumbent vendor who is currently, or has previously, been engaged to perform duties similar to the work outlined in this SOW?</p> <p>If yes, who is the incumbent vendor and will they be approved to respond to this SOW?</p> <p>Various vendors have performed similar duties in the past. Recently, CherryRoad Technologies has performed similar duties under a different contract. They could bid on these Statements of Work if they are qualified on the 902TS contract.</p>
2.	<p>Please confirm that the anticipated project duration for this SOW is about 4.5 months?</p> <p>Our work plan is to move this project to production by 6/30/2013. Some resources will likely be needed for a few weeks after implementation.</p>
3.	<p>Please confirm whether selected vendor will be paid on an hourly basis for services provided under this contract, based on MMB approved contractor time sheets, or if selected vendor will be paid based on completed/signed-off deliverables?</p> <p>This is a staff augmentation effort. Payments, less required retainage, will be paid based on hours worked.</p>
4.	<p>What is the anticipated daily work schedule for selected vendor resource(s) (8AM - 5PM, Monday thru Friday)?</p> <p>Normal business hours (7-5) with flexibility of start/end times and days of week will be considered.</p>
5.	<p>Please confirm that MMB will provide selected resources with work space, and all necessary hardware/software and laptop/desktop computers to perform the responsibilities outlined in this SOW.</p> <p>Yes</p>
6.	<p>Please confirm the work-site location which the selected vendor resources will be performing the duties outlined in this SOW?</p> <p>Yes; 658 Cedar Street, St. Paul, MN 55155</p>
7.	<p>Please confirm that the anticipated utilization of selected resource(s) will be full-time 40 hours per week (excluding State holidays) for the duration of the</p>

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	<p>contract?</p> <p>Yes, we anticipate 40 hours per week, but can't guarantee contract will continue without an earlier end date.</p> <p>If no, please provide anticipated utilization?</p>
8.	<p>Will selected vendor resource(s) be required to perform off-hours, on-call support work?</p> <p>There is no anticipation of off-hours or on-call hours, but some infrastructure tasks may require off-hours work, for which some of the contract resources may be needed.</p>
9.	<p>Please confirm that vendor assigned resource(s) will be working at the direction and under the supervision of a MMB Project Manager.</p> <p>Yes.</p>
10.	<p>With respect to the cost portion of the SOW response requirements, is confirm that providing an hourly billing rate along with the submitted vendor resource will satisfy this requirement?</p> <p>Yes.</p>

Is there an incumbent?

There is no incumbent. This is staff augmentation looking for specific expert skills to supplement state staff.

If they find a perm person right away, will our contractor be termed?

NA